

## INTEGRATED CHILDREN'S SERVICES

<b>MEETING TITLE:</b>	Integrated Children's Services Board	<b>MEETING DATE:</b>	Monday 10 February 2014
<b>PARTICIPANTS:</b>	Liz Taylor (LT) / Aberdeen City Council / Social Care and Wellbeing (Chair); Sheila Sansbury (SS) / Aberdeen City Council / Education, Culture and Sport; Pete Leonard (PL) / Aberdeen City Council / Housing and Environment; Kymme Fraser (KF) / Aberdeen City Council / Social Care and Wellbeing; Lorraine Currie (LC) / NHS Grampian; Maggie Hepburn (MH) / ACVO; Susan Devlin (SD) / Aberdeen City Council / Social Care and Wellbeing; Patricia Cassidy (PC) / Aberdeen City Council / Education, Culture and Sport; Stuart Patterson (SP) / Aberdeen City Council / Education, Culture and Sport; Grace Brown (GB) / Aberdeen City Council / Education, Culture and Sport; Fiona Smith (FS) / Children's Panel; John Cairns (JC) / Aberdeen City Council / Education, Culture and Sport; Elizabeth Templeton (ET) / Scottish Children's Reporter Administration (SCRA); Sarah Gear (SG) / Aberdeen City Council / Education, Culture and Sport; Struan King (SK) / Aberdeen City Youth Council; George MacDonald (GMac) / Police Scotland; and Louise Beaton (LB) / Aberdeen City Council / Education, Culture and Sport		
<b>APOLOGIES:</b>	Gayle Gorman (GG) / Aberdeen City Council / Education, Culture and Sport; Joyce Duncan (JD) / ACVO; Heather MacRae (HMac) / NHS Grampian; Gette Cobban (GC) / Getting the Best Start in Life Outcome Group		

NO.	AGENDA ITEM	NOTES OF DISCUSSION	ACTION/DECISIONS	BY WHOM	WHEN
1.	<b>Welcome and Introductions</b>	LT welcomed everyone to the meeting. Introductions were made.  Apologies noted as above.			
2.	<b>Minute fro Last ICS Meetings for Approval</b>	<u>2.1 ICS Partnership held on 9 September 2013</u> The minutes from the ICS Partnership meeting held on 9 September 2013 were agreed as an accurate record.  <u>2.2 ICS Management Team held on 9 December 2013</u> Item 4.3 Developing a Childcare Strategy to support economic development in Aberdeen. Minute to be amended to read: Patricia Cassidy highlighted Care Inspectorate requirements, e.g. training, qualifying and developing staff.  Otherwise the minutes from the ICS Management Team held on 9 December 2013 were agreed as an accurate record.  A bulletin report on the Aberdeen City Campus was circulated at the meeting for information.			

		<p><u>2.3 ICS Board held on 27 January 2014</u> The minutes from the ICS Board meeting held on 27 January 2014 were agreed as an accurate record.</p>			
3.	<p><b>Finalise and agree the new ICS Governance Structure</b></p>	<p>An updated report was circulated with the agenda papers and an updated diagram was tabled at the meeting.</p> <p>The report concluded the review of the Integrated Children’s Services Governance and Planning Structures in Aberdeen and sought agreement for the final proposals presented from members of the new ICS Board.</p> <p>The ICS Lead Officers met with the Head of Children’s Services on 3 February to consider in more detail the role and remits of the Outcome Groups within the new ICS Governance structure. The following proposals were presented for consideration and agreement:</p> <ul style="list-style-type: none"> <li>• The ICS structure should be redesigned around the eight SHANARRI indicators: Safe, Healthy, Active, Nurtured, Achieving, Responsible, Respected and Included.</li> <li>• Six Outcome Groups are established: <ol style="list-style-type: none"> <li>1. Safe</li> <li>2. Healthy and Active</li> <li>3. Nurtured</li> <li>4. Achieving</li> <li>5. Responsible</li> <li>6. Respected and Included.</li> </ol> </li> <li>• The Safe Outcome Group will be chaired by Social Care and Wellbeing, Aberdeen City Council. It will lead on Child Protection, link with the Violence Against Women Partnership.</li> <li>• The Healthy and Active Outcome Group will be chaired by NHS Grampian. It will lead on Alcohol and Drugs, CAMHS, Health Promoting Schools and GP Clusters.</li> </ul>			

		<ul style="list-style-type: none"> <li>• The Nurtured Outcome Group will be chaired by Education, Culture and Sport, Aberdeen City Council. It will lead the Getting the Best Start in Life, Early Years Improvement Programme and include Children Affected by Domestic Abuse.</li> <li>• The Achieving Outcome Group will be chaired by Education, Culture and Sport, Aberdeen City Council. It will lead on Closing the Gap, LAC, Throughcare and Aftercare, Transitions for young People with ASN and the Youth Employment Partnership.</li> <li>• The Responsible Outcome Group will be chaired by Police Scotland. It will lead on Youth Justice.</li> <li>• The Respected and Included Outcome Group will be co-chaired by ACVO and the Aberdeen City Youth Council. It will lead on Engagement, Participation Strategy and Young Carers.</li> <li>• This new structure will enable us to capture the range of work required to improve the outcomes for children and young people and will ensure we are able to continue to meet the statutory reporting requirements set out in ICS Planning Guidance.</li> <li>• The new structure will enable all partners to take a lead role across each of the Outcome Groups.</li> <li>• All Outcome Groups will work to an improvement agenda, based on the Framework of Quality Indicators for evaluating services for Children and Young People. Using the same set of quality indicators reinforces the partnership between internal and external evaluation of services.</li> <li>• The Outcome Groups will continue to meet 6 times per year.</li> </ul>			
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		<p>terms of performance. SD highlighted the growing use of improvement methodology.</p> <p>PC welcomed the new proposals and acknowledged it was a big step forward. She made reference to Active Schools and the new Health Village and asked for the Healthy and Active Outcome Group to include sport and leisure.</p>	<p>The report was approved and the updated diagram, with proposed Chairs and suggested amendments, was also approved.</p> <p>Agreed that more work should be undertaken on the membership, priorities and action plans of the new Outcome Groups before next meeting on 31 March.</p>	<p>Lead Officers / LB</p>	
4.	<b>National Strategic Policy Drivers</b>	<p><u>4.1 Children and Young People (Scotland) Bill – Update</u> A paper from NHS Grampian was circulated with the agenda papers which provided a helpful update on the progress of the Bill.</p> <p>The Bill is now at stage 3 and the Scottish Government is planning for Royal Assent in summer 2014.</p> <p>PL indicated that he would like to understand more about the background to the changes.</p> <p><u>4.2 Welfare Reform – Update</u> PL gave an update on Welfare Reform. Two papers were circulated at the meeting: one page of the Dashboard report and a snapshot of the report to Community Planning Aberdeen.</p> <p>All projects are on track and a number of successes were highlighted: hub and satellite approach to information and advice sessions; launch of food banks / link with Accord Card to alert services to families in most need; creation of four money advice posts; successful bids for external funding for new posts.</p> <p>PL advised that the Welfare Reform Board has been updated to Welfare Matters. It is a cross-cutting team with a priority focus to work together on financial inclusion and worklessness. PL acknowledged that the ‘squeezed</p>	<p>It was agreed to keep this on the agenda as a standing item and to invite the Bill team from the Scottish Government to a future meeting of the ICS Board.</p>	<p>LB</p>	

		<p>middle' was a particular issue in Aberdeen.</p> <p>There followed a discussion about how the reform package will impact on families. SS reported that she is receiving calls from Head Teachers about families with no money and no food.</p> <p>SP reported that he is interested in putting in place flexible childcare and is making links with Paul Hannon, Financial Inclusion Manager.</p> <p>PC voiced concern that the work of a parent / carer is unpaid but not recognised as being important and that welfare reform discriminates against a man or women making a positive choice to stay at home with their children.</p>	<p>Agreed that it is important to maximise the uptake of free school meals.</p> <p>Child poverty on agenda of Outcome Groups.</p> <p>PL agreed to give another update at the next meeting.</p>	<p>ECS</p> <p>Outcome Groups</p> <p>SP</p> <p>PL</p>	
5.	<b>Local Strategic Policy Drivers</b>	<p><u>5.1 Aberdeen City: Children and Young People's Audit 2013-14</u></p> <p>The 2013-14 Children and Young People's Audit was circulated with the agenda papers.</p> <p>The Audit is produced annually and complements the Integrated Children's Services Plan. It gives all partners and outcome groups consistent and current data.</p> <p>SD acknowledged the production of the Audit is a big piece of work for colleagues involved, but questioned if we need to do it annually.</p> <p>SS made a strong plea for the Audit to continue as it allows us to annually monitor the overall position of children and young people in the city. The Children 's Commissioner has seen the document and identified that it would be useful as an analytical and reporting tool for the C and YP Bill.</p> <p>PL indicated that the Audit is useful at the start of every year to assist with future planning. SP also acknowledged the process is useful in reviewing progress and identifying</p>	<p>Printed copies will be circulated to members of the ICS Board when available.</p>	<p>LB</p>	<p>Actioned</p>

		<p>trends. GMac advised that Police Scotland analyse data and report quarterly to the Scottish Government.</p> <p>It was acknowledged that we need to get 'sharper' at using the data from the Audit.</p> <p><u>5.2 Community Planning Aberdeen Reference Group – Priorities 2014-15</u> A letter from Community Planning Aberdeen was circulated with the agenda papers. The letter asked thematic groups to identify some key priorities for each partner of the group so that any overlapping priorities may be identified and worked on together.</p> <p>KF highlighted child sexual exploitation and human exploitation as a safety priority nationally.</p>	<p>GMac agreed to pass Audit to Police analysts to look at drawing out trends etc.</p> <p>Agreed that we should continue to produce and further develop the Audit and task this to the Improvement and Performance Group.</p> <p>The following key themes / priorities were endorsed by the Integrated Children's Services Board and will be fed back to Community Planning Aberdeen by SS:</p> <ul style="list-style-type: none"> <li>• Child Poverty / Welfare Reform</li> <li>• Domestic Violence (within the context of Community Safety)</li> <li>• Alcohol and Drugs</li> <li>• Physical Activity / Obesity</li> </ul>	<p>GMac</p> <p>LB</p> <p>SS</p>	<p>Actioned</p>
6.	<b>Outstanding Business for Action</b>	<p><u>6.1 Pre Referral Screening (PRS) Process</u> SD gave a background to this item. The PRS process has changed format and there is no longer an agreed formal process in place for early screening. SD stressed that we need to have a resolution to the current position and clear terms of reference for PRS.</p> <p>PRS was regarded as a positive and successful way of working. Four years ago, Aberdeen was leading the way. Other local authority areas are now putting PRS in place.</p> <p>Police Scotland is keen to continue with PRS in relation to youth justice cases, but not with welfare cases. SD reminded colleagues that in Scotland we have a holistic</p>	<p>GMac advised that he gave a commitment at the last meeting to take forward strategically within</p>		

		<p>system.</p> <p>ET acknowledged that the numbers of referrals to the Reporter are gradually increasing again. SD suggested we need to sort out this matter urgently as we have a number of different and confusing processes in place. We need all partners to make a commitment.</p> <p>ET advised that SCRA is in support of the PRS process and PC confirmed that Education, Culture and Sport wish to support PRS to continue.</p> <p>LC confirmed that NHS Grampian are engaged and involved in the process but had resource concerns and acknowledged three meetings per week was quite challenging.</p>	<p>Police Scotland and is currently seeking a position. DI Graham Smith (PPU) has been tasked to look at options from a Police perspective. GMac acknowledged that he would have liked to have progressed sooner but is hopeful of a positive resolution.</p> <p>It was agreed that Susanne Somerville and David Bliss in SD's team would submit a proposal for the ICS Board on 31 March.</p>	SD	31 March 2014
7.	<b>AOCB</b>	<ul style="list-style-type: none"> <li>• GMac informed that Police Scotland has a fairly significant worry about a core group of offenders who are creating negative publicity in the city. He added that the risk to the wider public is significant.</li> <li>• On a more positive note, GMac formally acknowledged good support from the Social Care and Wellbeing out of hours team over the weekend in relation to an incident which included a child protection issue.</li> <li>• SK gave a summary of the business the Aberdeen City Youth Council is currently engaged in and advised that he is keen for the Youth Council to be involved with Police Scotland to discuss youth crime.</li> </ul>	<p>LT thanked GMac for his positive feedback.</p> <p>Agreed that Police Scotland could attend a future Youth Council meeting and that the Responsible Outcome Group should include youth representation.</p> <p>Also agreed that Youth Council has a standing item on the ICS Board agenda to raise issues.</p>	SK / LB	



		<p>The following papers were circulated for information:</p> <ul style="list-style-type: none"> <li>• Skills Development Scotland: Aberdeen City Council Community Planning Partnership Report December 2013</li> <li>• Skills Development Scotland: School Leaver Destinations Initial Follow Up 2012/13</li> <li>• NHS Health Scotland: Supporting Community Planning Partnerships in maximising income for pregnant women and families with children under the age of 5.</li> </ul> <p>There was no other business.</p>				
<b>8.</b>	<b>Meeting schedule for 2014</b>	<p>Monday 31 March                      3.00pm to 5.00pm Conference Room, 4<sup>th</sup> Floor, Marischal College</p> <p>Monday 16 June                      2.30pm to 4.30pm Conference Room, 4<sup>th</sup> Floor, Marischal College</p> <p>Monday 8 September                      3.00pm to 5.00pm Conference Room, 4<sup>th</sup> Floor, Marischal College</p> <p>Monday 3 November                      2.00pm to 4.00pm Conference Room, 4<sup>th</sup> Floor, Marischal College</p> <p>Monday 15 December                      2.00pm to 4.00pm Conference Room, 4<sup>th</sup> Floor, Marischal College</p>				
<b>MINUTE TAKER:</b>	<b>Louise Beaton, Principal Planning Officer - ICS</b>	<b>DATE OF NEXT MEETING:</b>	<b>Monday 31 March 2014 from 3.00pm to 5.00pm</b>	<b>VENUE:</b>	<b>Conference Room, 4<sup>th</sup> Floor, Marischal College</b>	